

New Richmond Area Ambulance Service
Board of Directors Meeting
Wednesday October 25, 2017

Call to Order: The meeting was called to order by Chairman Steve Lewis at 6:38pm.

Roll Call: Members present- Steve Lewis, John VanDyke, Jim Peirson, Chris Boardman, Randy Zemke, Mike Montello, Craig Kittle (for 10 minutes), and Jerry Croes.

Excused: Barry Ausen

Members Absent: Willard Moeri, Jim Jackson, Randy Olson

Others present: Matt Melby, Director

Approval of Agenda: Motion to approve the agenda as distributed was made by Mike Montello and seconded by Jim Peirson. Motion carried

Approval of Minutes: Motion to approve the August 23, 2017 minutes was made by Mike Montello and seconded by Chris Boardman. Motion carried.

Financial Report: Melby reported for the year to date through September 2017. Gross patient billable has fallen below budgeted expectations, however the net patient revenue is nearly \$50K higher than expected. Expenses are higher than planned due to salaries, benefits, repairs, and medical supplies. Salaries are up but have leveled off due to FTO mostly completed. Cash on hand is good, showing 94 days, which is down 25 days from last board meeting. The decline in cash is due to a combination of pre-paid expense for liability insurance, vacation hours for FTE, and increasing the amount paid on the loan to First National Community Bank for the ambulance loan.

2005 Dodge Durango: Melby reported on the estimate of damage to the Durango from the June hail storm. Liberty Mutual Insurance has a contract with Abbra to conduct estimates for damage. The estimate from Abbra came in at \$1,282.00 and there is a \$250 deductible. We will get a check from Liberty Mutual for \$1,032.00.

RFQs for new chase vehicle: Melby presented the three RFQs from local dealerships. The Dodge and Ford SUVs were close in price while the Chevy was significantly more expensive. The Ford RFQ included an emergency lighting and siren option from the factory. Discussion revolved around the fairness of this and a true comparison could not be made between the two until we receive a similar package from Dodge. Motion made by Chris Boardman to give the Executive Board authority to make a decision after getting price quotes from Bernard's to outfit their SUV similar to the Ford package and to get a price quote from AETI for their pricing to outfit both the Durango and Interceptor for the same lighting and sound package. Seconded by Mike Montello, Motion carried.

Government Insurance Fund: The Local Government Property Insurance Fund is ending as a result of Gov. Walker's budget reduction. We will be working with our Insurance carrier to find adequate property insurance.

Radio Upgrade: Melby discussed a meeting with Police and Fire regarding radio purchasing and which type of radio to utilize. If Police and Fire are given permission to purchase these radios then EMS will likely jump on with them to increase bulk purchase potential and receive better pricing. Mike Montello indicated that the Police were given authority to make the purchase. Melby will meet with Craig Yalik to get details of their plans and try to make portable radio purchase with them.

Operations Report: 2017 year to date call volume was discussed and the volume is favorable to expectations with a 4% increase in volume, which has dropped some due to lower call volume. Vehicles are running well with no recent repairs needed. One of the older MRx Cardiac Monitors is not functioning and we are waiting for a part to fix it. The service has switched equipment bags to a two bag system instead of one large bag. The station is doing well, no damage found from hail by both a contractor and the insurance adjuster. The contractor did indicate maintenance is needed and he sent a quote not to exceed \$500 for this work.

Staffing is near adequate but we are likely to lose a FTE Paramedic due to him looking for a FTE Firefighter/Paramedic job near his home in southern WI.

Hudson EMS was discussed due to an article in the paper indicating that the towns and village of North Hudson were not going to be able to afford the tax assessment increases and they are looking for other options.

AP check run was attached for board members to view where checks are going.

Announcements: none

Next Board Meeting date: March 21, 2018

Adjournment: Motion to adjourn by Jerry Croes and seconded by :Mike Montello. Meeting adjourned at 7:51pm